YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Chhatrapati Shivaji Institute of Technology
• Name of the Head of the institution	Dr. Santosh Kumar Sharma
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07882625299
• Mobile no	8966000012
• Registered e-mail	registrar@csitdurg.in
• Alternate e-mail	principal @csitdurg.in
• Address	Shivaji Nagar, Balod Road, Kolihapuri, Post- Pisegaon
• City/Town	Durg
• State/UT	Chhattisgarh
• Pin Code	491001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Chhattisgarh Swami Vivekanand Technical University, Bhilai**
• Name of the IQAC Coordinator	**Dr. Chandra Shekhar Sharma**
• Phone No.	**07882625299**
• Alternate phone No.	**8966000013**
• Mobile	**8966000051**
• IQAC e-mail address	**iqac@csitdurg.in**
• Alternate Email address	**registrar@csitdurg.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://csitdurg.in/csit-accrediation/aqar.php
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://csitdurg.in/csit-accrediation/aqar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.51**	**2015**	**01/05/2015**	**03/04/2020**

6.Date of Establishment of IQAC

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organised placement Trainings Workshops
Guest Lecture on Career Orientation for study Abroad
Technical Education Awareness Programme for the School Students
Webinar on Open Source Learning Resources on Programming Languages
Life Skill Training Program in collaboration with Rubicon and Supported by BARCLAYS

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enhancement of Outcome Based Education	**Teachings done accordingly**
IPR Awareness Programmes	**Workshops and seminars organised for students**
Organise lectures and workshops on Entrepreneurship	**Organised**
Organise Short-Term Industrial Training Programmes for Industrial exposure	**Students were sent to BEC Foods for a week**
Department wise examination Results Analysis	**Done.**

13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Shivnath Shikshan Evam Seva Samiti	04/07/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	13/01/2023

15. Multidisciplinary / interdisciplinary

To create awareness among our teaching faculty about the new proposals put forth by the NEP 2020, an online session was organized by the affiliating university, Chhattisgarh Swami Vivekananda Technical University in the month of 24th to 29th September 2021.

In this session "Teacher Training program", "Perspective of NEP" were discussed. This session was well attended by our faculty. A discussion among the faculty members have been initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, creativity, encouraging logical decision making and innovation, and critical thinking. The Institute is affiliated to Chhattisgarh Swami Vivekananda Technical University, Bhilai where its academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses as electives in their new 2021 regulations and institute started offering these electives to students. Electives like Human Values and Ethics, Industrial Psychology, Indian Constitution and Democracy are offered to students to provide the student holistic education. As per the 2021 BE/BTech regulations, a total of seven electives and four open electives are offered from the fifth semester onwards, to encourage students to learn new technological oriented subjects and inter-disciplinary courses. A few of the courses also include value-based and environment-based courses such as Professional Ethics, Environmental Studies, Principles of Management, Project Management etc. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other

departments. Thus, the students get an opportunity to enter deep in specialized fields of their preference and explore new applications and technologies that will benefit society through their projects as per NEP.

16.Academic bank of credits (ABC):

Our institution's preparedness in implementation of Academic Bank of Credits (ABC) conforms to the guidelines of the affiliated university i.e., Chhattisgarh Swami Vivekananda Technical University. Being an affiliated institution of Chhattisgarh Swami Vivekananda Technical University the latter is the official member of the National Academic Depository (NAD). Chhattisgarh Swami Vivekananda Technical University University is now in the process of passing a resolution related to the ABC in the Academic Council. Chhattisgarh Swami Vivekananda Technical University will formally register in the ABC portal as soon as the resolution is approved by the statutory bodies. For this purpose, the institute is in the process of creating a centralized academic database of the college students. The above database will facilitate the academic credits earned by each student after completing each course to be digitally stored. The ABC can be fruitfully used by students to plan for multiple exits and to continue their academic course work with other avenues (Institutions of excellence or on-line courses offered by institutions of eminence).

17.Skill development:

The institute has established an Industry Institute Interaction cell (IIIC) which actively functions to strengthen technical, vocational, soft skills of the students. The institute has incubated two entities namely Pylon Technologies and Tech36 whose primary focus to provide skill development and enhancement to the students. Few of the courses that have empowered the students for skill development are "Machine Learning with Application to Object Recognition, Powering IoT using Rashberry Pi, Block Chain, Smart Energy Grid, Industry 4.0, Full Stack AR/VR, Cloud Essentials, Big Data Analytics, Electric Vehicle Charging System, High Rise Building Design, etc". Students got online training in industry due to pandemic. Each of the above courses are mostly of the hands-on-type which specializes in

state of art professional tools that will facilitate building of prototypes as a part of the course work which is required in industries/society. • IoT and automation in industries • Customer friendly services

• Agile decision support systems • Performance tracing of enterprises The institute has a well- established Training and Placement cell, which actively participates in strengthening the current skills required in industry. Through this cell, the Institution has already conducted the technical refresher courses for (GATE) and soft skill courses for the benefit of the students aspiring for campus recruitment, higher studies and competitive examinations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As per the directives of State Government of Chhattisgarh, to promote /integrate the vernacular language, the institute has organised various singing competitions through online mode.

It is a regular practice at our institute, that all NSS activities conducted in adopted villages are compulsory executed in Chhattisgarh language. Our students are actively participating in various cultural events and receive prizes at university level. The students feel confident when they understand and appreciate the background heritage of Indian culture, and the universal outlook of global issues. Further, their preparedness to face challenges in their career improves significantly, as their attitude to approach them arises from universal goodwill and well-being.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

UG and PG programmes namely Civil Engineering, Computer Science and Engineering, Electrical and Electronics Engineering, Information Technology and Mechanical Engineering which were offered to students from 1999 academic year onwards are recognised by DTE, Raipur. All the programmes that are offered are designed according to the current regional and global industrial requirements. Course Outcomes (CO) of all course are well defined in the curriculum through the consultation of Academic and Industrial experts in Department Advisory Committee (DAC) meetings. The Institute has implemented outcome-based education with clearly stated Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Programme Educational Objectives (PEO). All courses are designed with outcomes centred on cognitive abilities of Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain- specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that students contribute proactively to economic, environmental, and social well-being of the nation.

20.Distance education/online education:

The institution has already implemented online education, especially during COVID-19 pandemic situations the teaching learning process went through different online modes like Google Classrooms, Zoom etc. The whole college campus is enabled with Wi-Fi and all the classrooms were installed with

LCD Projectors. Post-pandemic, the faculty and students have adopted the online learning experience to take full advantage of Flexible Blended Mode of Teaching -Learning. From 2019 onwards, departments are exclusively using Google Classroom for sharing learning contents with students for most of the courses. The faculty members have prepared themselves by being trained in using various MOOCs and have other online platforms for online - teaching learning, through FDP, STTP and workshops regularly. The Institution has planned to develop online course material for the benefit of students from other parts of the country, in the areas of (i) Latest Technologies (ii) Skill development courses. It is also planned to set up a studio in the institution, with state of art facilities for capturing of videos of lectures, interviews with experts in order to provide quality resource material for the benefit of students at large

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	9

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	458

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	273

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**140**

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 Number of full time teachers during the year	**54**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**54**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**25**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**123.02**

4.3 Total number of computers on campus for academic purposes	**250**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective Curriculum Delivery Process at the Institute

1. **Institute Academic Calendar:**

   - IQAC proposes a comprehensive Institute Academic Calendar aligned with the University Academic Calendar to ensure systematic planning.

2. **Teaching Workload Allocation:**

   - Head of Departments prepares teaching workload distribution, referring to the University curriculum, ensuring a balanced and effective allocation of subjects.

3. **Time Table Preparation:**

   - HoD oversees the preparation of the Time Table, which is then communicated to all faculty members, and a copy is sent to Dean (Academics) for record.

4. **Teaching Plan Development:**

   - Faculty members refer to the subject syllabus and Academic Calendar to create a Teaching Plan, which is then submitted to the HoD for approval and suggestions.

5. **Course File Maintenance:**

   - Upon approval, faculty members maintain a comprehensive course file to document the teaching plan, syllabus coverage, and relevant materials.

6. **Attendance Recording:**

   - Daily attendance for both theory and practical sessions is diligently recorded in Theory and Practical Diaries and uploaded into the Pylons 1.1 software for accurate tracking.

7. **Diverse Learning Activities:**

   - Regular incorporation of varied activities such as guest

lectures, expert talks, training sessions, workshops, seminars, site visits, industrial visits.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Streamlined Curriculum Delivery Process at the Institute

1. **Institute Academic Calendar Proposal:**

   - IQAC initiates the creation of an Institute Academic Calendar, aligning it meticulously with the University Academic Calendar for systematic planning.

2. **Teaching Workload Allocation:**

   - Individual Heads of Departments (HoD) meticulously prepare the teaching workload, referencing the University curriculum for equitable distribution.

3. **Subject Choice Form Issuance:**

   - The Concerned HoD issues subject choice forms to all faculty members within their respective departments, collecting the forms upon completion.

4. **Subject Allotment Based on Choices:**

   - Subjects are allotted to faculty members based on their choices, taking into account expertise, experience, and subject proficiency.

5. **Time Table Preparation:**

   - Subsequent to the subject allotment, HoD directs the preparation of the Time Table, notifying all concerned faculty members and sharing a copy with the Dean

(Academics).

6. Teaching Plan Development:

   ○ **Faculty members, guided by the syllabus and Academic Calendar, create a comprehensive Teaching Plan. HoD reviews and approves the plan with any necessary suggestions.**

7. Course File Maintenance:

   ○ **Faculty members maintain a thorough course file, documenting the approved Teaching Plan and other relevant materials for reference.**

This well-structured process ensures a seamless curriculum delivery mechanism.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

361

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

CSIT Durg follows the CSVTU Bhilai curriculum and has taken many initiatives to provide platform to integrate cross-cutting issues relevant to Professional Ethics and Human Values, Gender, Environment and Sustainability in the curriculum. Professional Ethics and Human Values: In accordance with university curriculum, CSIT Durg offers 'Professional Ethics and Human Values' to prepare students for practicing ethics.Practicing mutual respect, tolerance, and fairness in dealing with others are encouraged to sustain and grow in modern environment and society. Yoga classes enable our students to improve their physical fitness and self-confidence in achieving inner peace and mindfulness. Gender Sensitization: CSIT Durg is a co-educational institution and measures are taken towards gender sensitization in terms of equality for both the genders in all aspects.Women Empowerment Cell consisting senior female members of CSIT Durg conducts various awareness programs and ensures grievances of girl students are addressed in time. Environment and Sustainability: Environment study is a part of the curriculum and CSIT Durg Extension activities like NSS/ ECO Club, tree plantation, rainwater harvesting, maintaining cleanliness and hygiene are done in nearby areas and schools. Posters, talks, seminars, and rallies are conducted to promote awareness

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

455

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**A. Feedback collected, analyzed**

be classified as follows	and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

66

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

32

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Remedial classes and counselling sessions are held and

additional teaching is taken up if required. Tutoring by peers, senior students, and mentors is offered. Corrected assignments and answer scripts are shared with each student and discussed to enable students to recognize their problem areas and improve. Faculty makes it a point to be patient and accessible to students personally, over the phone, mail, and social apps. Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in GATE. They are encouraged to maintain a record of the toppers. Meritorious students are included as members of Committees. Training and Placement Cell invites Companies and Industries to hold their placement driveand students are encouraged to actively register for the interviews. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
458	54

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

List of experiential learning, participative learning and problem-solving methods used to enhance the learning experience are

Experiential Learning

• Laboratory sessions

• MoU Activities

- Internship

- Certification Programs

- Industrial Visit

- Innovative Projects

- Club Activities

- Incubation Centre

- Outreach and Extension Programmes

Participative Learning

- Student Seminars

- Talks/Seminars by Industry experts

- Activities under MoUs

- Online courses under Coursera, Udemy, NPTEL

- Certification Courses

- Participation in Innovative Projects

- Participation in Department Forum & Club Activities

- Participation in Outreach and Extension Programmes

- Language Lab Problem Solving Methodologies

- Laboratory sessions

- Assignments

- Internal Assessment

- Mini Projects

- Technology Training

- Employability Skill Development Programmes

- **Incubation**

- **Innovative Projects**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the InstituteICT Tools:

1. Projectorsare available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.

7. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.

9. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

10. MOOC Platform (NPTEL, Courseraetc)

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11. Digital Library resources (DEL NET)
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File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

540

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is as follows;

- **Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session.**

- **The course teachers display question bank in advance for Class Test - I and Class Test - II which is conducted for one and half hour as per academic Calendar.**

- **Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student.**

- **All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the**

teachers for academic monitoring/academic audit.

- There is complete transparency in the internal assessment for each assessment method as described below.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.

- The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

- To ensure proper conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.

- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

- The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.

- The marks obtained by the students in internal assessment tests are displayed on the department notice board.

- The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated institute, we follows the course outcomes as described by the affiliating university i.e. CSVTU Bhilai and as part of the introduction, the faculty were trained to prepare curriculum in line with the characteristics of OBE. In the training, the faculty were oriented to focus on the students' attainment in higher order learning to develop various skills, especially their cognitive thinking. Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the AICTE guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The suggestions of the alumni and other stakeholders were also taken into account. The entire curricula were restructured and the assessment pattern were modified in consultation with experts. The students were enlightened with the PO pattern through the College Website, Digital Board, Handouts and orientation by the concerned course teachers. The Programme Specific Outcomes (PSO) are designed by the concerned Departments with their respective vision, mission and scope of the programme.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the process of attainment of outcomes, the curriculum is framed as per Outcome Based Education. POs, PSOs are defined based on different levels of Bloom's taxonomy from Lower Order thinking skills (LOTS) to Higher Order thinking skills (HOTS). Likewise, set

Course Outcomes are set, which describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge, and behavior that students acquire by the completion of the course. Attainment is reflected when course outcomes have to incorporate the PSOs for the successful actualization of outcomes. To achieve this, the COs of all courses in the programme are to be mapped with POs & PSOs, which is still in the process of construction. The college used two assessment methods to meet the attainment of POs and PSOs. They are 1. Direct Assessment methods 2. Indirect Assessment methods The assessment methods, both formative and summative, are the obvious direct measures to determine the attainment of course outcomes. Direct Assessment methods like Continuous Comprehensive Evaluation (Formative assessments) as part of Internal assessments is done through Assignments, Projects, Mid examinations, Student Seminars, Poster Presentations, Quizzes etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

140

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://csitdurg.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution provides active environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer assisted method, experiment method etc. Also, some teachers use power point presentations and computer-based materials. For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

Project methods

Field Study

Interactive methods

ICT Enabled Teaching

Experiential learning

Student Seminars

Group Projects

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighborhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Green environment & tree plantation, Gender sensitization, Cloths & stationary donation camp, Campaign - Say no to crackers, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Feed animal drive for stray cows, National Youth Day celebration, Road safety awareness campaign, NSS Day celebrations, Blood donation camps, Eco Club activities, Women Development and Empowerment activities, International Disability day activities etc.

All these mentioned activities have a positive impact on the students, and they developed student community relationships, leadership skills, and self-confidence of students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute, situated in the 29 Acre land inthe outskirts of Durg, covers a well maintained lush green campus ensuring adequate availability and optimal utilization of physical infrastructure for teaching-learning activities. The Infrastructure Committee ensures about the adequacy of facilities for teaching-learning as per the minimum requirement specified by AICTE, with the aim for the development of infrastructure as per global standards. As per the Vision of Institute, the Institute has created administrative block, Academic Infrastructure & amenities. The Institute has Classrooms, Laboratories, Seminar Halls, Board Room, conference hall, central computer centre, State of art computer labs, student activity centre, research lab, central library, language lab, virtual labs & Workshops with 24X7 Continuous power supply through Diesel Generator & Solar Power Plant. The class rooms, Seminar Halls are equipped with Audio Visual Facility. The whole campus has Internet facility with dedicated lease line. The campus has well equipped playground for cricket, football, basketball, volleyball and gymnasium (indoor & Open), Hostels and mess. Institute has facilities like cafeteria, Xerox & Stationary store, ATM within the campus. The facilities for online teaching-learning is provided in each department of Engineering & Technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute focuses on overall development of the students through participation in co - curricular activities and extra-curricular activities. Outdoor and Indoor sports are also encouraged among the students to groom them with qualities like leadership, team spirit and competitiveness in various competitions Ever Since the inception of the institute, the objective has been to provide holistic experience to the students and the measures have been taken to develop necessary infrastructure to achieve it. The institute has a well-equipped Gymnasium and fitness centre, Indoor sports complex, swimming pools, Movie Theatre. There are a number of seminar halls and an Open auditorium and Indoor auditorium to conduct cultural activities.

Sports & Games: The institute has assigned sports incharge for regular conduction of sports activities.

The institute has well equipped facilities for indoor sports and outdoor sports.

Yoga: The institute has assigned some space for Yoga and Meditation for improving mental and physical health of faculty and students.

Gymnasium: The institute has an in-house gymnasium facility which the faculty and students can avail.

Cultural: Cultural activities are conducted on different occasions like freshers day, farewell, teacher's day, National Festivals, Annual Festivals, Tech-fests. Fests.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the college was established right from its inception i.e.1999. The college library was located beside the academic building and it is accessible to students of all classes and members of teaching and non-teaching staff. A big furnished ventilated Reading Room is located at the western side of the Central Library and well-furnished separate Reference and Textbook section is kept on ground floor which caters to the needs of all sections of the students and faculty. The library serves the information needs of the students, teaching faculty and nonteaching

staff of the college. The library follows open access system. Dewey Decimal Classification Scheme and Anglo American Cataloguing Rules-II are following for classification and cataloguing respectively. OPAC Searching facility is also available in the library. The library has a well balanced collection with latest editions of text books, valuable reference collection, career guidance and competitive books etc. being supported by primary sources of information i.e. Journals and Online resources..

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.13

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Well equipped computer labs are functioning in the college. The students of the college are having access to the computer lab. The campus and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

Following are some basic facilities for updating:

Computer is formatted in regular basis.

Anti-virus is regularly installed in computer.

All computer are installed with anti-virus

Wi-Fi connectivity is available throughout the campus.

CCTV is installed in every classroom and lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

250

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

87.15

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management. It is followed keeping in mind the modern teaching learning environment.

Laboratory: The Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, the same is maintained frequently.

Library: For overall smooth functioning of the library, it is divided into following sections

1. Acquisition/ Processing Section

2. Circulation Section

3. Serial Section

4. Reference Section

5. ICT and Digital Section

Sports: Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level.

Computers: Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV are in place.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

207

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

138

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

255

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

97

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

CSIT is committed to being student-centric, involving students in every aspect of its operations. It imparts teachings focused on ethical principles and emphasizes adherence to professional ethics

and engineering norms. Within the institute, each department has its own student association responsible for organizing various activities and programs.

All students of a particular branch automatically become members of their departmental association, with some students taking on specific portfolios to ensure the smooth functioning of these associations. These associations play a crucial role in supporting the organizers of events such as Hackathons, Annual Sports, Annual Functions, workshops, seminars, conferences, and more.

The overarching goal is to enhance students' personalities, organizational skills, and careers by engaging them in both co-curricular and extracurricular activities. Each department nominates a class representative to facilitate coordination across all activities. The institute boasts a student council that serves as a platform for addressing various academic and administrative aspects.

The CSIT Institute is not only focused on academic development but also emphasizes community engagement. The National Service Scheme (NSS) unit sensitizes students to community issues andgender disparities. The institute actively participates in campaigns like Swachh Bharat Abhiyan and Unnat Bharat Abhiyan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The CSIT-Alumni Association annually hosts the SAMAGAM Alumni Meet, and the event held online on December 8, 2020due to pandemic. The event kicked off with ceremonial speech by Chairman Mr. Ajay Prakash Verma and Director Dr. Anurag Verma. Alumni spanning different graduating years were present to reconnect and reminisce.

In his opening speech, Mr. Ajay Prakash Verma reflected on the college's journey since 1999 and invited alumni to share their valuable suggestions for the instituation's growth. Dr. Anurag Verma emphasized the ongoing need for improvement and development that citizens still have to contribute to the country's progress. A video presentation added a nostalgic touch, showcasing past Alumni meets and featuring memorable photos.

Adding alumni from the various Departments shared their experience of college days. The Alumni interaction session provided a platform for many alumni to express that the institute's platform and management support were pivotal factors in their success. They pledged to extend help, support, and cooperation for the betterment of both current students and the institution.

The Vote of Thanks was delivered by Mr. Rajesh Verma, Registrar CSIT Durg, expressing gratitude to all attendees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Council (GC) is the apex body constituted to oversee the various Institutional activities. The GC comprising the founding members, eminent administrators from reputed organizations, industry representatives, and faculty members of the institute are steering the institute in a progressive path towards realizing the vision of the institute, since its inception. The perspective plan for the growth and expansion of the institution, review of the progress, approval of annual budget and expenditure is encompassed by the Governing Council. The governing council meeting is held at once every year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved

communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Multidisciplinary International Conference and its implementation. Believing in democratic values, the institution has decentralized and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to oblige the requirements of the institute and the society.

Following Major areas are covered in the plan as mentioned below:

1. Academics

2. Co-curricular activities

3. Administration

4. Research

5. Hostel/Infrastructure

6. Industry interface placement activity

7. Incubation / startup

8. Social Responsibility

9. Feedback from stakeholders

10. Financial planning and support

CSIT is an affiliated institute from CSVTU Bhilai and it receive curriculum to be caught to students as provided by the CSVTU Bhilai. The curriculum provided by the university needs a focus on various issues viz: 1) Technical knowledge with respect to core discipline 2) Acceptance of Stakeholder (Students) at global level 3) Use of Cutting-edge technologies etc. 4) Development of knowledge to cater the need of economy, society country as a whole to contribute the development of the nation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution maintains a well-organized tiered structure to ensure the smooth flow of administrative proceedings that are both vibrant and trustworthy, upholding its commitments and supporting effective decision-making. The organizational structure is designed to promote transparency and execute progressions that align with efficient resolutions. This structured framework is directed by the Governing Council and is established in accordance with the by-laws of the relevant authority.

The Governing Council, chaired by the Chairman, is assisted by the Correspondent and Secretary, who serves as the Management Representative. The Principal, as the Head of the Institution, oversees all academic and allied divisions who overseeing Academics, Research, and Industry-related activities, respectively.

To ensure effective functioning, the institute has established various committees at both the institute and department levels. Some of the major committees include:

1. Academic Council

2. Board of Studies

3. Autonomous Finance Committee

4. Result Passing Board

5. Programme Assessment Committee

6. Planning and Monitoring Board

7. Anti-Ragging Committee

8. Internal Quality Assurance Cell

9. Academic and Administrative Audit Committee

10. Library Advisory Committee

11. Autonomous Core Committee

12. Research and Development Cell

13. Grievance Redressal Committee

These committees play crucial roles in different aspects of the institution's operations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution places a strong emphasis on the welfare of both teaching and non-teaching staff, implementing various schemes and benefits to ensure their overall well-being and professional development. The College proactively facilitates access to government schemes, including Gratuity, Earned Leave encashment, Maternity Leave, Medical Facility, and more. These efforts aim to contribute to the career development and progression of the staff.

Here are some key aspects of the welfare initiatives:

- **Financial Support: Support for staff attending workshops and conferences at the national and international levels.**

- **Material Benefits: Provision of office rooms for Staff Associations (Teaching and Non-teaching) on the campus.**

- **Catering to Emotional Needs: Staff Grievance Redressal Cell to address staff issues and grievances.**

- **Recognition and Rewards: Awards of excellence for teaching, research, and extension.**

These comprehensive initiatives underscore the institution's commitment to the holistic development and satisfaction of its staff, fostering a conducive and supportive work environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution employs a systematic approach to assess and enhance the performance of both teaching and non-teaching staff. Here are the key components of the performance appraisal systems:

For Teaching Staff:

1. **Assessment by Department Head and Principal:**

   - **The Head of the department and the Principal evaluate the teacher's performance based on Academic Performance Indicators (API) and Academic Self-Assessment Report (ASAR).**

   - **Necessary actions are taken to address areas requiring improvement.**

1. **Areas of Assessment for Teaching Staff:**

   - **Teaching, Learning, and Evaluation Related Activities.**

- **Professional Development, Co-curricular, and Extension activities.**

- **Research and Academic Contributions.**

1. **Evaluation by Students:**

- **Feedback from students is collected at the end of each academic year to assess the teacher's performance.**

- **This feedback is crucial for continuous improvement and implementation of effective teaching methodologies.**

For Non-teaching Staff:

Confidential Reports:

- **The overall performance of non-teaching staff within the campus is assessed through confidential reports.**

- **Evaluation is conducted by the Registrar, Heads of the concerned Departments, and the final assessment is submitted to the Principal.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial management system of the institute is well-organized. Here's an overview of the financial procedures:

Before the Academic Year:

- Financial allocations for departments and centralized cells are earmarked before the start of the academic year.

During the Academic Year:

- The Accounts Officer conducts scrutiny of finances for conducted activities throughout the year.

- Checks are made to ensure compliance with the financial provisions.

Budget Preparation and Approval:

- Budgets for events and activities are prepared by the respective activity in-charge.

- Budgets are approved by the Principal well in advance, ensuring proper planning.

Budget Details:

- The institute's budget includes both recurring and non-recurring expenses.

- Details include expenditures for capital goods, furniture and fixtures, salaries, maintenance, and other financial heads.

Financial Reimbursement Procedure:

- The financial reimbursement procedure is designed to be easy and simple

End of Financial Year:

- A balance sheet is prepared at the end of the financial year.

Statutory Compliance:

- The books of accounts adhere to statutory requirements.

Financial Audits:

- **Internal financial audits are conducted to ensure ongoing financial integrity.**

- **External financial audits are executed once a year**

- **External audits are conducted by a qualified Chartered Accountant.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has implemented a well-planned strategy for the mobilization of funds and the optimal utilization of resources. Here is an overview of the institutional strategies and policies:

1. Mobilization of Funds:

- **Student Tuition Fees**

- Need-Based Loans

- Sponsorships for Events

- Alumni Contributions

- Sponsorships from Individuals and Corporates

2. Utilization of Funds:

- Finance Committee Oversight

- Purchase Committee Scrutiny

- Decision-Making Process

- Budget Monitoring

- Management Intervention

3. Resource Mobilization Policy and Procedure:

- Budget Preparation by Principal and Heads of Departments

- Institutional Budget Components

- Scrutiny and Approval by Top Management and Governing Council

- Monitoring Expenses by Accounts and Purchase Departments

- Auditing by Statutory Auditors

4. Optimal Utilization of Resources:

- Promotion of Research and Development

- Recognition for Faculty Initiatives

- Travel Grants for Faculty

- Infrastructure Management

- Utilization Beyond Regular College Hours

- **Library Services Beyond Regular Hours**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To plan, develop, and carry out strategies to raise the bar for academic performance on both the learning and performance levels, IQAC ensures the following practices to be achieved to fulfill our vision and mission:

- **An orderly academic environment**

- **Highly skilled staff with vast academic and research experience.**

- **Excellent infrastructure with all amenities.**

- **Large training facilities to boost student employability.**

- **Reputable companies offer great placements.**

- **The student association promotes general student development across all fields.**

- **Collaboration between businesses and research institutions.**

- **Contribution in various committees and cells that support student and staff development, including NSS, Student, Anti-Ragging, Internal Complaint, T & P, Library Advisory, Research Advisory, Faculty Development, Student Grievance, and Student Mentoring.**

- **Regular testing and evaluation.**

- **Continuous ongoing efforts for quality excellence through conference,**

- **Seminars, workshops, training programs etc.**

- **Focus on innovation and research.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. The improvements based on feedback implemented are:

1. IQAC Monitoring and Continuous Improvement:

- **The IQAC serves as the central body overseeing the teaching-learning process, ensuring its regular review and enhancement. Feedback is gathered to introduce innovative activities and reforms.**

2. Academic Planning and Structure:

- **Efficient planning is executed through the adherence to standard teaching, learning, and evaluation methods. The academic calendar, synchronized with the University Academic Calendar, provides ample time for diverse events.**

3. Faculty Performance Evaluation:

- **The faculty's performance is systematically evaluated through methods such as daily lecture records, lesson plan preparations, and enriching the curriculum**

4. Student-Centric Learning Outcomes:

- A detailed strategy monitors and ensures student learning outcomes. This includes various assessment methods, a focus on regular interactions, midterm evaluations, semester exams.

5. Robust Internal Examination and Evaluation:

- The institution maintains a robust internal examination and evaluation system to gauge student understanding and progress effectively.

6. Result Analysis and Improvement Measures:

- Post-semester result analysis allows the institution to identify areas of improvement. Faculty members are counseled and motivated for enhancement, ensuring continuous growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | A. All of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has actively promoted gender equity during the academic year through various measures. Gender sensitization programs have been conducted to enhance awareness and understanding of gender-related issues. Inclusive policies and guidelines ensure equal opportunities for all genders, fostering a supportive environment. Women empowerment workshops provide skill development and leadership training, empowering female members of the community.

Stringent anti-harassment measures are in place, and the institution actively addresses reported incidents. Scholarships and support programs encourage the academic and professional growth of women. Efforts to ensure gender diversity in decision-making bodies reflect a commitment to equal representation. Regular awareness campaigns educate the community about gender issues, challenging stereotypes.

The institution guarantees equal participation and opportunities for all genders in extracurricular activities, fostering a sense of belonging and inclusivity. These collective efforts contribute to building a gender-equitable institution that values diversity and provides equal opportunities for all members.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | **A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has implemented comprehensive waste management facilities to address various types of waste, emphasizing sustainability and environmental responsibility.

Solid Waste Management:

- **The institution has designated waste collection points for proper segregation of solid waste, including bins for recyclable and non-recyclable materials.**

Liquid Waste Management:

- **Effluent treatment plants are in place to manage liquid waste responsibly. These plants ensure the safe disposal of liquid waste, adhering to environmental regulations and preventing contamination of water sources.**

Biomedical Waste Management:

- For the safe disposal of biomedical waste generated from medical facilities on campus, the institution has established specialized biomedical waste disposal units.

E-Waste Management:

- E-waste disposal is managed through designated collection centers. The institution promotes responsible e-waste handling, ensuring that electronic waste is properly segregated

Waste Recycling System:

- The institution has a robust waste recycling system in place, focusing on the recycling of paper, plastics, and other recyclable materials. This initiative aligns with sustainability goals and reduces the environmental impact of waste.

These integrated waste management facilities underscore the institution's commitment to environmental sustainability and responsible waste handling practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution prioritizes fostering an inclusive environment, promoting tolerance and harmony across diverse dimensions:

1. Cultural Awareness Programs:

- Regular programs foster understanding and appreciation of diverse traditions, languages, and customs among students, faculty, and staff.

2. Language and Regional Sensitivity:

- Initiatives prioritize language and regional sensitivity, ensuring an inclusive environment where all members feel valued and understood.

3. Community Engagement for Socioeconomic Diversity:

- Active community engagement builds bridges, addressing socioeconomic diversities, promoting shared responsibility, and enhancing understanding.

4. Equal Opportunities and Access Policies:

- Inclusive policies provide equal opportunities and access to education and facilities, fostering fairness and breaking down barriers.

5. Celebrating Diversity:

- Special events and celebrations honor various cultural, regional, and linguistic festivities, fostering unity and celebrating the richness of diversity.

These institutional efforts contribute to an inclusive and tolerant environment, promoting respect, value, and support for individuals from diverse backgrounds in their educational journey.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution prioritizes the sensitization of both students and employees to their constitutional obligations, emphasizing values, rights, duties, and responsibilities as responsible citizens.

1. Awareness Programs:

- **Regular awareness programs are conducted to educate students and employees about the constitutional values that underpin a democratic society.**

2. Rights and Duties Education:

- **Initiatives focus on educating individuals about their fundamental rights and duties as outlined in the constitution, fostering a deeper understanding of civic responsibilities.**

3. Citizenship Responsibilities:

- **Special emphasis is placed on instilling a sense of citizenship responsibilities, encouraging active participation in civic activities and community engagement.**

4. Ethical Values:

- **The institution promotes ethical values embedded in the constitution, fostering a culture of integrity, respect, and social responsibility.**

5. Interactive Sessions and Workshops:

- **Interactive sessions and workshops provide a platform for open discussions, ensuring a comprehensive understanding of constitutional obligations and their practical applications.**

Through these sensitization efforts, the institution aims to empower students and employees to be informed, responsible, and active citizens who contribute positively to society, embodying the values and principles enshrined in the constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively engages in the celebration and organization

of significant national and international commemorative days, events, and festivals, fostering a vibrant and culturally enriched campus environment.

1. National Commemorative Days:

  • The institution actively participates in and celebrates important national days such as Independence Day, Republic Day, Gandhi Jayanti, and Teacher's Day, fostering a sense of patriotism and national pride among the campus community.

2. International Events and Festivals:

  • Global perspectives are embraced through the celebration of international events and festivals. Initiatives include marking International Women's Day, International Yoga Day, and various cultural festivals that promote cross-cultural understanding and diversity.

3. Organizing Special Events:

  • Special events are organized to commemorate significant milestones, achievements, and historical moments, creating a sense of unity and shared experiences among students, faculty, and staff.

4. Alumni and Fresher's Day:

  • The institution organizes Alumni Meets, Fresher's Day, and other celebratory events that strengthen the sense of community and foster a connection between current and former members of the institution.

These celebrations contribute to the holistic development of the campus community, instilling a spirit of unity, cultural appreciation, and a shared commitment to the values represented by these commemorations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Best Practices in Campus

   1.  Recruitment Training (CRT)
   2.  Teacher Guardian Scheme



Campus Recruitment Training (CRT):

1. Empowering Students with CRT:

    •  The program is designed exclusively for students to prepares
       them for placements by focusing on the recruitment processes.

2. Goals: a) Enhance employability skills b) Assist in cracking
aptitude tests c) Provide personalized coaching and group activities
d) Enhance overall personality

3. Context:

    •  While job-specific skills are crucial, the institution
       recognizes the importance of general employability skills.

4. Practice:

    •  Modules cover aptitude test tips, group discussions, personal
       interviews, CV making workshops, and communication and
       interpersonal skills.

5. Evidence of Success:

    •  Increased placements by approximately 30 over the last 5
       years.
```

6. Challenges and Resources:

- Adjustments to curriculum timings were made to accommodate the program.

Teacher Guardian Scheme:

1. Goal:

- Enhance academic performance through personal counseling and issue resolution.

2. Context:

- In the current social scenario, counseling is crucial to address interpersonal issues.

3. Practice:

- Each faculty member is assigned 15-20 students as Teacher Guardians (TG)

4. Evidence of Success:

- Improved academic results.

5. Challenges and Resources:

- Initial resistance from students resolved over time with proper care and attention.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

CSIT's Focus on Student Development

1. **Ethics and Virtues:**

   - Instilling virtues of trust, respect, self-determination, and obedience to encourage social and economic exchange, emphasizing ethical conduct in academic and future professional endeavors.

2. **Eco-friendliness:**

   - Providing students with a comprehensive understanding of environmental issues and promoting eco-friendly practices through initiatives like energy conservation, solid waste management, and rainwater harvesting.

3. **Gender Equality:**

   - Relentless efforts to empower girl students, ensuring their equal contribution to national development and fostering a culture of gender equality.

4. **Entrepreneurship:**

   - Encouraging entrepreneurial spirit through the Entrepreneurship Development Cell (EDC), believing that entrepreneurs drive change and innovation, creating new markets and opportunities.

5. **Continuous Self-Development:**

   - Cultivating a desire for continuous self-development, guiding students to achieve a balance between personal and professional goals throughout their active work life.

6. **Wise Use of Resources:**

   - Emphasizing the imperative of the 3 R's - Reduce, Reuse, and Recycle, to restore and maintain the health of renewable and non-renewable resources as key elements of sustainable development.

7. Leadership and Team Spirit:

- Teaching that leadership is a consciously developed skill, not inherited, through experiences in teams and groups. Emphasizing fundamental aspects like communication, decision-making, organizing, action planning, strategic thinking, and risk management.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

CSIT's Vision for Advancement and Excellence

1. Research and Innovation Culture:

    ○ Promoting a research and innovative thinking culture among students and faculty.

2. Teaching-Learning Practices:

    ○ Implementing best teaching-learning practices to enhance the overall educational experience.

3. Faculty Development:

    ○ Improving the qualifications of faculty members, particularly encouraging Ph.D. pursuits.

4. Research Promotion:

    ○ Encouraging students and teachers to engage in various research methods.

5. Funding Schemes:

    ○ Focusing on securing funding from government and non-government organizations.

6. Industry-Institute Interaction:

- Strengthening ties with industries to facilitate practical exposure and collaborative.

7. **Alumni Engagement:**

   - Developing a strong connection with alumni by inviting distinguished graduates to motivate current students.

8. **Training and Placement Cell:**

   - Conducting extensive training activities, placement drives and internships.

9. **National Conference and Workshops:**

   - Organizing national conferences and encouraging students to prepare for competitive exams.

10. **Beyond Syllabus Activities:**

    - Covering content beyond the syllabus through industrial visits, guest lectures, and workshops.

11. **Faculty Research Publications:**

    - Motivating faculty to publish research articles in reputable journals.

12. **Participation in NIRF:**

    - Actively participating in the National Institutional Ranking Framework (NIRF).

13. **Internal Academic and Laboratory Audits:**

    - Conducting regular internal academic and laboratory audits.

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